Dear Parents,

I am excited to have your child in my class. Your child is

very important to me. In my job as an educator, your child is my

**priority**. I want your child to see himself or herself as a learner

and have a positive learning experience.

Communication is important. I encourage you to contact me

with any questions or concerns you have. You may call me at

school or send an email. I will also use the Remind App to stay in

contact with you. If there is a change in your child’s schedule,

please call the elementary office (853-2711) and they will get a

message to me. I am looking forward to a great year!

Sincerely,

Mrs. Roxanne Stevens

Roxanne.[Stevens@k12.sd.us](mailto:Stevens@k12.sd.us)



**Homework**

I will supply each student with a Home Folder. One side is labeled “Left at Home”. These papers should be taken out of the folder every day. Most of these papers are work that has been completed by the student, checked by myself, and if needed fixed by the student at school. Please keep track of your child’s progress at school by looking at these papers. The other side is labeled “Right Back to School”. These papers need to be completed and returned to school the next day. There are also various papers in protector sheets that are to be left there for you to reference and use every day.

**Daily Expectations**

1. Study weekly Spelling words.
2. Read 10-15 minutes out loud to someone - fill out the Reading Log in Home Folder.
3. Complete Math homework if there is any. This will be found on the “Right Back to School” side of your Home Folder.
4. Finish any work in the Home Folder that needs to be returned, this will be found in the “Right Back to School” side of the Home Folder.
5. Math flashcards - start with addition flashcards and then move to subtraction. Work with the addition and subtraction facts 1-10, memorize 5 or 10 at a time. I advise to only spend about 5 minutes on this every day. This could be done with a deck of cards, using numbers 2-10 - flip two over, and add or subtract.

**Reading Logs**

A Reading Log will be in the Home Folder. Please write the title of the book and initial after your child finishes reading a book. If your child is reading a chapter book, you may write down a chapter on the line as they finish the chapter. For example, your child could read our Reading story that is sent home on Thursdays, library books, or books you found at your home. I will use the filled Reading Log and reward your child with special incentives throughout the school year.

**Birthdays**

We will be spending time to help your child celebrate their birthday in our classroom. Your child may bring treats to share for that day if you chose and a Show n” Tell item. If your child has a summer birthday, I will notify you on what day we will have their celebration.

I ask that you do not hand out any birthday invitations in school unless **all** students in the class are invited. If you are picking only a select few students from the class after school to attend the party, please try to do so in a discreet manner.

**P.E. and Music**

My class will have P.E. on Monday and Wednesday. Music will be on Tuesday and Thursday. We will alternative between Music and P.E. on Fridays. Please make sure they have tennis shoes here on P.E. days. A good plan would be to have them every day!

**Infinite Campus**

If you have not utilized Infinite Campus for keeping track of your child’s grades, please get signed up to do so. You can call or e-mail Laela VanZee at the elementary office to get set up. If you have accessed Infinite Campus for someone in your family already, then you use the same password.

E-Mail: [Laela.VanZee@k12.sd.us](mailto:Laela.VanZee@k12.sd.us)

**Snack**

I will plan to have snack everyday towards the end of the day. I will send home a note when our classroom snack supply is running low. You do not need to send individual snacks for your child. We will utilize a classroom snack supply, please contribute to the classroom snack supply if you can. Thanks for your assistance with this, the students get very hungry by the end of the day.